

Minutes – APPROVED



Meeting	Corporation
Date	20 June 2022
Time	4:45pm
Venue	E201, Telford College

Corporation member	Attendance		Item														
	Present	Apols	1	2	3	4	5	7	6	8	9	10	11	12	13	14	15
K.Barton	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
L.Biffin, Vice Chair	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
P.Birch	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
D.Blasczyk	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
G.Bleasby, Chair		✓															
C.Crane	✓							✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
K.Daniels																	
G.Guest, Principal	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
M.Jhavar-Gill	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
R.Matthews		✓															
C.Pallett	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
C.Robinson																	
M.Seymour	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
S.Watson		✓															

Attendees																	
M.Glynn	✓								✓	✓							
A.Harrison	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
S.Morley, Clerk	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
J.Stephens	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
R.Wilson	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

No.	Item	Action
CORPORATION BUSINESS		
1.	Welcome and apologies	
	The Vice Chair opened the meeting, explaining she was chairing on this occasion due to G.Bleasby sending her apologies. Apologies had also been received from R.Matthews and S.Watson.	
2.	Procedural matters	
2.1	<u>Declarations of interest</u> There were no interests declared for the meeting. The following standing declarations were noted: - G.Guest, as Director of the Telford Business Board and member of The Marches LEP Board	<i>Clerk to update registers/records</i>
2.2	<u>Register of Interests update</u> There were no reported updates to the Declarations of Interests and Corporation members were asked to ensure their related party transaction declarations for 2021/22 were completed and returned.	<i>Corporation members to complete</i>
2.3		

	<p><u>Confidential matters</u> It was agreed Item 15 would be held under Confidential session reasons of commercial and general sensitivity.</p>	
3.	<p>Consent Agenda</p>	
	<p>The Vice Chair asked the Corporation if they were happy to approve the Consent Agenda as adopted or if there were any requests to move items to the main agenda for discussion - there were no requests to move items to the main agenda and the following matters were discussed:</p> <p>Matters arising The Clerk highlighted items within the Matters Arising report requiring an update:</p> <ul style="list-style-type: none"> - Requested amendments to policies: confirmed as actioned - Gender Pay Gap report amendment: confirmed as actioned - Inclusion of sub-category in CPOMS: ongoing (confirmed as actioned during Item 6) - Inclusion of impact of apprenticeships review: confirmed as being considered as part of the wider review of the risk register for 2022/23 <p>Data Protection Policy The Corporation asked how the policy was shared with students and whether any breaches had involved students. J.Stephens advised she would report back on how students were made aware of the policy and informed the Corporation data-related incidents/breaches were monitored weekly, alongside FOI/subject access requests and complaints. A.Harrison reported there had been no recorded data breaches this year to date involving students.</p> <p>The Corporation noted the reference to EEA on Page 5 should be replaced with UK-GDPR.</p> <p>Financial Regulations The Vice Chair informed the Corporation that governor members of the Audit Committee had reviewed the update of the Financial Regulations prior to the meeting and had unanimously supported its approval by the Corporation.</p> <p>The Corporation asked for the rationale behind the proposed increase in the threshold for specific capital project requirements from £150k to £500k. J.Stephens explained the change had been proposed due the increasing number of standard capital works already exceeding the existing limit, alongside rising costs.</p> <p>The Corporation referred to the Tendering Code of Practice (Appendix H) and requested the statement that tendering procedures will ‘ensure companies invited to tender are financially and technically able to meet the institution’s requirements’ be split to address both invitation to tender and evaluation.</p> <p>The Corporation asked whether a more explicit reference to consideration of value for money and quality, rather than only cost, was needed. J.Stephens confirmed overall value for money and quality were always considered and agreed to update tender scoring matrix to ensure this was clear to managers involved in the scoring.</p> <p>Confirmation of sub-contracting decision The Corporation noted the taken decision outside the meeting to approve AEB subcontracting during the Summer term and asked for the following clarification:</p> <ul style="list-style-type: none"> - Confirmation of due diligence being undertaken prior to the issuing of the contract – this was confirmed - Quality assurance/monitoring of delivery and assessment: the Subcontracting Policy set out the quality assurance processes carried out by the college, which would be carried out by the appropriate manager for the contract (which in this case is the Asst Principal – Data & Performance) - The location of delivery: this was confirmed as Telford for the ESFA allocation and Birmingham for the WMCA allocation 	<p><i>Deputy CEO to report back</i></p> <p><i>Deputy CEO to action</i></p> <p><i>Deputy CEO to action</i></p> <p><i>Deputy CEO to action</i></p>

	<p>The Corporation APPROVED the following items as adopted as part of the Consent Agenda:</p> <ul style="list-style-type: none"> - Minutes of the last meeting (16/05/22): APPROVED - Matters arising report: NOTED - Data Protection Policy: APPROVED subject to the agreed amendments - Financial Regulations: APPROVED - Confirmation of sub-contracting decision: NOTED 	<p><i>Clerk to update records</i></p>
MANAGEMENT REPORTS		
<p>4.</p>	<p>KPI report</p>	
	<p>J.Stephens introduced the KPI report and highlighted the following:</p> <p>Attendance: the risk level for attendance had not improved and had been consistently below target; however, due to the time of year (exam/assessment focus) and taking into account seasonal trends, this was not a key management priority at this time.</p> <p>Retention: the risk level for retention had increased as apprenticeship and adult withdrawals had continued.</p> <p>Apprenticeships: the risk level for apprenticeship learner numbers had increased following the college’s decision to limit recruitment while the new delivery plan was being finalised.</p> <p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation asked if there had been an increase in the number of students with EHCPs/placements at The Willow Tree and the impact this had on the college. R.Wilson confirmed there had been an increase in the number of students with EHCPs as well as increased demand for places at The Willow Tree specialist provision, which had limited capacity due to fixed student numbers. She advised the funding received for students with additional and complex needs was currently being reviewed to ensure the college was receiving the correct levels of funding. It was agreed this would be explored in more detail during the next SEND link governor visit.</p> <p>The Corporation noted the continued withdrawals and asked how this compared to previous years. The Corporation also asked if trends had been identified and what action needed to be taken for 2022/23. R.Wilson reported there had been 18 more withdrawals to date than the previous year, although COVID/lockdown had resulted in higher levels of retention last year due to general uncertainty. She added students were now leaving to enter employment/apprenticeships as COVID restrictions eased and the cost of living increased.</p> <p>The Corporation asked if attendance reflected a seasonal trend. R.Wilson confirmed it did, as well as a delay in completions/achievement confirmations preventing registers being updated.</p>	<p><i>MIG/ Vice Principal – Curriculum to discuss</i></p>
<p>5.</p>	<p>Management update</p>	
	<p>G.Guest delivered his update presentation, covering the following:</p> <p>Kickstart – the Minister for the School System (Baroness Barran) had recently visited Kickstart and the LCT to discuss the capital funding bid and work would continue to secure the funds required to provide Kickstart with new premises.</p> <p>ONS review – the ONS had begun a review of FE colleges’ classification as private bodies, the implication of which was not yet known.</p> <p>Staffing – recruitment was going well, with the number of colleges vacancies halving over the last two months. Interviews continued, including for the Vice Principal – Finance & Resources later that week.</p>	

	<p>New management structure – almost all appointments had been made and the new structure would be embedded for the start of the new academic year.</p> <p>Pay award 2022/23 – discussions were ongoing with the unions and a figure has been suggested by the college.</p> <p>Stakeholder engagement – discussions with the proposed HE provider regarding their ambition for the Station Quarter and Telford in general had been positive. A combined public announcement regarding Station Quarter would be issued following the provider’s summer board meeting.</p> <p>Political boundaries – work continued to ensure the college was actively engaged within the two political areas influencing Telford and Wrekin – the Marches region and the West Midlands Combined Authority (WMCA).</p> <p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation asked if greater focus on the WMCA area would impact on student enrolment from within Telford and Wrekin. G.Guest advised there would be negligible impact on 16-18 numbers and there would be more flexibility to support adult students if working with the WMCA due to AEB being devolved.</p>	
7.	LTA Spotlight - Predicted achievement	
	<p>R.Wilson presented her report and highlighted the following:</p> <ul style="list-style-type: none"> - 16-18: small decline predicted - Vocational (no M&E): slight increase predicted, especially in the areas where performance declined in 2020/21 (Aviation, Automotive and Hair & Beauty), although a small decline was expected for some high performing areas due to withdrawals - Highest risk to 16-18 achievement was GCSEs as retention had decreased, making it impossible to meet or improve on last year’s high achievement rates; however, a cautious approach was being taken due to the return to exams and grade boundaries, and performance above national average was predicted to continue - Apprenticeships: a cautious approach was being taken; however, an increase in achievement rate of 6%+ was predicted - 19+: predicted to be in line with last year’s achievement <p>The Corporation asked how the key themes from the individual plans for students were consolidated. R.Wilson explained that at this time of year the themes from across the plan were common and were typically implementing a reduced timetable to maximise achievement and supporting students with progression/next steps.</p> <p>The Corporation asked if it was known how withdrawals were impacting on achievement levels and what action would be taken to improve retention in 2022/23. R.Wilson acknowledged this needed to be better understood, as the college was effective at monitoring predicted achievement but was less focused on the overall impact of withdrawals. She informed the Corporation she would like to introduce this as part of future monitoring activity. To improve retention next year, R.Wilson advised steps were being taken to ensure the right information, advice and guidance was provided to students and that support was ongoing throughout their time at the college, alongside a review of how the bursary could have maximum impact.</p> <p>The Corporation noted the rules regarding ‘off-the-job’ (OTJ) training for apprenticeships were changing from September 2022 and asked if the change would apply to only new or all apprenticeships. R.Wilson advised the changes and their impact were currently being assessed but confirmed it appeared there would be increased flexibility for OTJ training and the removal of the Level 2 Function Skills requirement.</p> <p>The Corporation requested an update on the changes and their impact (quality, achievement, finance etc) be reported to governors once more was known.</p>	<p><i>Vice Principal – Curriculum to report back</i></p>

6.	<p>Safeguarding report</p> <p>M.Glynn presented the safeguarding report and highlighted the following:</p> <ul style="list-style-type: none"> - Recruitment to the BeSafe Team was underway - The confirmed 2022 KCSIE guidance had been published - Staff training had been updated to include safeguarding structures; KCSIE updates; CPOMS; partnership agencies and referrals; statutory content for tutorials; appropriate staff behaviour; use of electronic signatures; in-house counselling; and mental health group sessions - SLT would receive external training covering upcoming safeguarding priorities; mental health; college lockdown; and student death and its impact - The request made by the Corporation to include a sub-category for bereavement (child death/stillbirth had been actioned - Following the fatal stabbings in Wellington over the weekend, the police would be visiting the college to talk with students - The number of incidents had started to reduce across most categories. Smoothwall incidents had reduced considerably, although this was due in part to a reporting issue which had been rectified <p>CORPORATION QUESTIONS/COMMENTS</p> <p>The Corporation asked if referrals to mentoring would always be triggered by a safeguarding concern or if other factors were considered. M.Glynn advised referrals would generally be made following concerns about mental health, attendance, performance or safeguarding, which were often interconnected. R.Wilson explained the use of the term ‘counselling’ was a common barrier; therefore, mentoring was typically used to initially engage a student and identify what further support they might need.</p> <p>The Corporation noted the lower levels of incidents and asked if there was confidence that this had been as a result of interventions put in place. M.Glynn confirmed she was confident the lower levels were a result the of interventions and ultimately students feeling safe at college.</p> <p>Although not in attendance, the Clerk advised that the Chair as safeguarding link governor had confirmed she had no concerns or issues to raise regarding safeguarding and reported she regularly met with M.Glynn and the BeSafe Manager.</p>	
8.	<p>LTA Spotlight – Quality improvement plan update</p> <p>J.Stephens presented the refreshed QIP and explained the plan had been updated to reflect the feedback received during the Ofsted inspection. She advised the QIP may be further updated before year-end as the new Head of Quality was now in post.</p> <p>J.Stephens referred the Corporation to the one Red-rated action in the plan (Psychology staff turnover) and highlighted the following:</p> <ul style="list-style-type: none"> - Missing the Easter recruitment period had impacted significantly on the ability to appoint replacements and subsequent recruitment had not been successful - As a consequence, staffing had been inconsistent and a drop in achievement had been forecast <p>The Corporation commended the college for the speed at which issues had been identified and addressed.</p> <p>The Corporation asked how regular staff skills checks and quality monitoring were undertaken. J.Stephens explained a clear process of evaluation was in place and involved regular learning reviews, curriculum reviews, learning walks and quality support meetings. However, following the inspection, it was apparent that the process had not identified all issues; therefore, the Head of Quality would review and improve the systems and processes, ready for implementation in the new academic year.</p>	

	<p>The Corporation asked how feedback had been received from Automotive students and if data regarding their employment destinations was available. R.Wilson explained student voice activity had been undertaken with Automotive students which was now being reviewed and actioned as appropriate. She noted progression was a challenge for the Level 2 students and the following improvements had been identified, with the aim of resulting in greater progression to L3/university and wider job roles:</p> <ul style="list-style-type: none"> - More enrichment opportunities - Increasing aspirations - Discussing progression to Level 3 - Linking with the Apprenticeships Team <p>The Corporation recommended the college make links with the local educational psychology and NHS forensic psychology teams to support the curriculum and build links with local employers in that field.</p> <p>M.Jhavar-Gill, in her capacity as link governor for SEND, informed the Corporation of the excellent work being undertaken with students with high needs to prepare them for adulthood and living more independently and the bespoke and differentiated curriculum in place for those students.</p> <p>The Corporation asked how links were made between British Values and Prevent in the classroom. R.Wilson informed the Corporation both were core aspects that were embedded within the tutorial programme. She acknowledged there was always room for improvement and work was planned to help clarify what Prevent meant and how it aligned with British Values.</p> <p>The Corporation noted target dates were missing from the Apprenticeships section.</p> <p>The Corporation noted the number of actions within the QIP, particularly those that were Amber-rated with a target date of July 2022, and asked if there was sufficient capacity to deliver. J.Stephens acknowledged the number of actions still to be delivered and advised the target dates had been intentionally demanding as the impact of the improvements needed to be embedded for the beginning of the new academic year. She confirmed the capacity was in place to deliver, as per the plan, and it was noted some of the required improvements were already planned or in some cases underway (but not embedded) at the time of the inspection.</p> <p>The Corporation asked what the next step would be for the plan. J.Stephens explained the QIP would be updated in July, alongside the drafting of departmental SARs, which would inform the development of the SAR 2021/22 and the QIP 2022/23.</p> <p>The Corporation asked for clarification of the purpose of the plan with regards to Ofsted. J.Stephens advised Ofsted would not monitor delivery of the plan but would re-inspect the college within the next three years and would expect to see evidence of demonstrable progress against the identified areas for improvement, which were contained within the QIP.</p>	<i>Deputy CEO to action</i>
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FINANCE		
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9.	Management accounts (to 30 April 2022)	
	<p>J.Stephens referred the Corporation to the management accounts for the period ending 30 April 2022 and highlighted the following:</p> <ul style="list-style-type: none"> - Forecast outturn (Amber – no change): the forecast outturn surplus had been updated to reflect decreased apprenticeship, AEB and Full Cost Provision income, increased SDF project income and pay/non-pay savings - Apprenticeships (Red - increased risk): forecast income was adverse to budget. Due to the decision to limit enrolment to allow the recommendations from the quality review to be implemented, focus has moved to retention and improving the apprenticeship journey. The decision would impact on this year's income and 2022/23 carry-in, but would ensure robust provision in future years 	

- **AEB (Red - increased risk):** income was adverse to the revised plan and significant risks remained in delivering the remaining AEB allocation. Implementation following the decision to engage in subcontracting was underway; however, it was anticipated a proportion of the allocation would not be used for delivery and likely be eligible for clawback
- **HE income (Red – no change):** the risk remained high risk, as reported previously
- **Pay costs (Green – no change):** pay costs remained favourable to budget and consistent savings continued to be made each month, although the increase in National Insurance and National Living Wage would reduce the rate of savings throughout the rest of the year. The budgeted pay award (1.5%) had been paid in May 2022
- **Cash (Green – no change):** the SDF project deadline had been extended and would now be completed in December 2022, impacting positively on the college’s cash position until this time. The agreed refinancing would reduce the balance following the one-off payment in July 2022 and negotiations were underway regarding the ESFA’s year-end cash sweep
- **Loans (Green - no change):** work to complete the refinancing procedures before year-end was underway
- All financial health indicators continued to be rated **Green** and expected to meet year-end targets, FEC benchmarks and the bank covenants
- A year-end financial health rating of ‘Outstanding’ was forecast

CORPORATION QUESTIONS/COMMENTS

The Corporation asked what the plan for apprenticeships in 2022/23 looked like. A.Harrison advised the plan was evolving and still being tested; however, it was expected to be similar to this year and the first working draft would be completed the following week. J.Stephens informed the Corporation new apprenticeship starts were planned for September, rather than August.

The Corporation asked how the college would be affected by the rising energy costs. J.Stephens advised the current contract was due to end in April 2023, after which the impact would likely be seen.

The Corporation asked for clarification regarding staff delivering the contract for RAF Cosford. J.Stephens reported, following a discussion with the Director at Cosford, it was unlikely delivery would return to pre-COVID levels. She advised two members of staff (Maths) would be permanently returning to the Haybridge campus and the sustainability of the remaining arrangements would be kept under review. She noted there was currently one year remaining on the contract.

The Corporation asked if, given the national discussions regarding pay award, there was a risk of staff attrition. J.Stephens advised the proposed pay award was affordable without destabilising the college finances and all agreed it was important to balance rewarding staff with protecting financial sustainability. G.Guest informed the Corporation the national pay award demand of 10% was reflective of many colleges not awarding a pay increase over the last 5 years and advised the pay increases awarded by Telford College during that time were the equivalent of a 10% pay award. He reminded the Corporation the college had implemented other improvements for staff, including reduced paperwork and flexible working. The Corporation noted the different types of pay award being implemented across the public sector (eg a fixed percentage alongside a lump sum) and J.Stephens confirmed these alternatives had been discussed with the unions.

The Corporation asked how a recession would impact on the college. J.Stephens explained a recession could impact in a number of ways, not all of which were negative, for example a change in student profile (more apprenticeships), increased SWAP/DWP provision and staff retention.

The Corporation asked for information to be provided at the next meeting regarding the impact of the AEB shortfall on next year’s allocation.

The Corporation asked for a verbal update at each meeting on the current cash position, further to what was provided in the management accounts.

Deputy CEO to action

Deputy CEO to action

LEADERSHIP & GOVERNANCE

10.	Reports from Corporation committees/groups
10.1	<p><u>Capital Focus Group (CFG)</u> L.Biffin informed the Corporation the CFG had last met on 07/06/22 and had discussed the following:</p> <ul style="list-style-type: none"> - Developments regarding Station Quarter - Progress in delivering the SDF1 project - The application for SDF Round 2 monies, which was focused on environmental technologies and led by HLNSC (outcome expected end of June 2022) - The application for the T Level Capital Fund (outcome expected end of June 2022) - An additional meeting had been scheduled before the year-end in light of the imminent funding announcements and Station Quarter developments
10.2	<p><u>Audit Committee</u> L.Biffin informed the Corporation the Audit Committee scheduled for 13/06/22 had been cancelled and was being rearranged to take place before the end of term, ideally before the next Corporation meeting.</p>
11.	Governance update
11.1	<p><u>Governance evaluation and review</u> The Clerk referred the Corporation to her report and advised, following the publication of the Skills for Jobs White Paper and the enactment of the Skills Bill, FE corporations were now required to:</p> <ul style="list-style-type: none"> - complete an annual self-assessment (with effect from this academic year) - undertake an external review every three years (with effect from 2022/23) <p>Self-assessment: the Clerk explained she was proposing a holistic approach to self-evaluation, comprising:</p> <ul style="list-style-type: none"> - A description of governance at Telford College - A governance effectiveness survey - An assessment of committee effectiveness - A statement regarding boardroom culture - A governor skills/knowledge/expertise audit - An assessment of compliance with the AOC's Code of Good Governance - Recommendations <p>She advised the findings from all the above elements would be reported to the Corporation for discussion at its meeting in July 2022 and would also inform the governance development plan and governance section of the SAR.</p> <p>The Corporation ENDORSED the proposed self-assessment process, as outlined, and NOTED the request to complete the two surveys by the given deadline.</p> <p>External review: the Clerk advised, due to the Corporation's last review being more than three years ago, an external review would need to be commissioned during the next academic year. She highlighted the following:</p> <ul style="list-style-type: none"> - Guidance had been recently published and clarified that internal auditors, external auditors and other colleges could not be used to carry out the review - The reviewer should be external, independent and objective, with appropriate experience or qualifications - The review should offer good value for money - There were no prescribed format or criteria for the review as this should be determined by the corporation <p>The Clerk informed the Corporation, due to this being a new requirement and service providers not yet finalising their offer, an accurate cost of commissioning an external review could not be quoted</p>

	<p>and figures ranging from £2k-10k+ had been referenced on the national clerks' network. She advised she had informed the Director of Finance about the need to budget for up to £10k for this work in 2022/23.</p> <p>The Clerk explained the commissioning of, undertaking and responding to the external review would not be a short process and therefore work to develop the brief should begin at the earliest opportunity in the new academic year, taking into account the findings from the self-assessment.</p> <p>The Corporation AGREED to commission an external review of governance during 2022/23, in accordance with the new requirements, and begin the development of the brief at the beginning of the next academic year.</p> <p><u>Corporation membership</u></p> <p>11.2 As the self-assessment activity discussed under Item 11.1 could identify potential gaps of or need for specific skills/knowledge/expertise, the Corporation AGREED to commence recruitment activity for vacancies following the completion of the self-assessment.</p> <p>The Corporation NOTED the terms of office that were due to end within the next six months.</p> <p><u>Corporation calendar 2022/23</u></p> <p>11.3 The Corporation NOTED the meeting calendar for the 2022/23 academic year.</p>	
12.	Governor update	
12.1	<p><u>Link governor activity</u></p> <p>The following link governor activity was reported as taking place since the last meeting:</p> <p>SEND – M.Jhawar-Gill had met with R.Wilson to discuss SEND at the college and visit The Willow Tree provision. The Clerk reminded the Corporation this was a newly introduced role that had been suggested become statutory for FE colleges in the recently issued SEND Green Paper.</p> <p>Safeguarding – in her absence, the Clerk confirmed G.Bleasby visited the college and met with the Director of Student Services and BeSafe Manager on a regularly basis.</p>	
12.2	<p><u>Governor CPD</u></p> <p>The following CPD activity was reported as undertaken since the last meeting:</p> <p>M.Jhawar-Gill – attendance at the AOC's Quality Committee Chairs Network session.</p> <p>The Clerk advised, due to the college not using a committee structure, the AOC had agreed to relevant link governors attending their chairs network events and the invitation had been extended to the college's three link governors covering curriculum and quality.</p>	
FINAL BUSINESS		
13.	Self-assessment and reflection	
13.1	<p><u>Further questions/comments</u></p> <p>There were no further questions or comments from the Corporation.</p>	
13.2	<p><u>General improvements/better ways of working</u></p> <p>There were no suggestions or requests from the Corporation.</p>	
13.3	<p><u>Considerations for the risk register</u></p> <p>There were no requested considerations for the risk register.</p>	
14.	Any other urgent business	

14.1	<u>Self-assessment survey links</u> The Clerk offered to recirculate the survey links for governors' completion.	<i>Clerk to recirculate</i>
14.2	<u>Student Award Celebration 2022</u> Corporation members were reminded to RSVP by midday on 28/06/22 and the Clerk offered to recirculate the event details.	
CONFIDENTIAL SESSION		
15.	Minutes of the last meeting and matters arising	
15.1	<u>Minutes of the last meeting</u> The Corporation APPROVED the minutes of the Confidential session of the meeting held 16 May 2022 as a true record.	
15.2	<u>Matters arising</u> G.Guest updated the Corporation on matters arising from the previous Confidential session.	

The meeting closed at 7:25pm